



## RECRUITMENT



### **ESS, Inc Manchester, CT**

**Manchester Substitute Teacher, - (Job ID#233112646)**  
**Manchester Substitute Paraprofessional, - (Job ID# 233112638)**  
**Manchester Substitute Nurse, - (Job ID#233112618)**

**Thursday, March 30, 2023  
From 10:00 AM – 1:00 PM**

**East Hartford American Job Center @ Goodwin College  
417 Main Street, East Hartford, CT**

### **JOB INFORMATION AND REQUIREMENTS**

**Substitute Teacher - Job Order # 233112646: Positions available in Manchester, CT.**

ESS has partnered with the Manchester School District to place passionate Substitute Teachers in the classroom for the 2022/2023 School Year. When a teacher is absent, a qualified substitute is needed to carry out the educational program. As a substitute teacher, you will become an integral part of a school's educational team, amplifying your teaching expertise while maximizing the learning experience for students. An ESS substitute teacher assists with classroom instruction in the absence of a regular teacher. This person follows and teaches lesson plans, aids students in understanding subject matter, and ensures that regular classroom routines are followed. Both Daily and Building Based Substitute Positions are currently available. As a Building Based Substitute Teacher, you work at the same school, Monday through Friday, for the 22/23 School Year and are assigned to your position by the administration each day.

**Qualification:**

Bachelor's Degree or Higher

**Clearances:**

State/FBI Criminal History

Department of Children and Families Child Abuse and Neglect Registry Record

Education Employment Verification - Act 16-67

**Substitute Paraprofessional - Job Order # 233112638: Positions available in Manchester, CT.**

ESS has partnered with the Manchester, CT School District to help place passionate Long Term Substitute Paraprofessionals in the classroom for the 2022/2023 School Year. Paraprofessionals work under the direction of the classroom teacher to provide extra support to students with special needs, promoting maximum academic and personal growth. Paraprofessionals provide instructional reinforcement for individual students or small groups of students. Assist teacher with classroom management and general supervision of the class.

Attend to students' physical, personal, academic, and emotional needs. Support students with special needs by following provisions specified in their IEPs/504 Plans. Flexible schedules available Monday through Friday throughout the Manchester School District, with a minimum commitment of 4 days per month. Both Per Diem schedules available in both Districts (can pick up assignments at both as an ESS Staff), as well as Long-Term, Monday through Friday positions available.

**Qualification:**

High School Diploma or GED

**Clearances:**

State/FBI Criminal History

Department of Children and Families Child Abuse and Neglect Registry Record

Education Employment Verification - Act 16-67

**Substitute Nurse - Job Order # 233112618: Positions available in Manchester, CT.**

Substitute School Nurse for Manchester School District, (includes Public & Parochial Schools), \$200 Per Diem. An ESS substitute school nurse (RN or LPN) assists in providing the fullest possible educational opportunity for students by minimizing absence due to illness and creating a climate of health and well-being in the schools. Provide critical care services to medically fragile students as assigned. Administer medications from physician's orders. Maintain medication records and reports. Manage and provide health room services, including first aid and CPR, according to established procedures. Employment Verification - Act 16-67 Nurse Certification, RN or LPN - Required Cardiopulmonary Resuscitation (CPR) Certification, Automated External Defibrillators (AED).

**Qualification:**

High School Diploma or GED

**Clearances:**

State/FBI Criminal History

Department of Children and Families Child Abuse and Neglect Registry Record

Education Employment Verification - Act 16-67

## **INTERVIEW PREPARATION INSTRUCTIONS**

❖ Bring Résumé or Outline of Work Experience	❖ Must be at least 18 years of age
❖ Applicant will be subjected to Background Check	❖ Applicant will be subjected to a drug test

For more information visit [www.CTHires.com](http://www.CTHires.com). Click on **Find a Job** then the **Job Number Search** tab. Enter the Job Order Number then click **Search**. (See above for Job ID #)

**If you are interested in attending this recruitment event, you MUST be a registered user of CTHires to participate in this event. If you are not registered, please visit [www.CTHires.com](http://www.CTHires.com) to register as an Individual prior to the event.**

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